Addendum Number: One (1)
Proposal Number: RFP P-11-17
Title of RFP: Professional Design Services for St. Johns Bluff Road Sidewalk Improvement Projects
Due Date and Time: Wednesday, March 1, 2017 (No later than 2:00 pm)

This addendum is issued for the information of proposers on the above titled project and will be part of the contract.

See attached for the questions received regarding the above referenced RFP and the answers to those questions.

Please note, the period for questions expires at 11:00 a.m., February 17, 2017

Alex Baker
Professional Services Specialist

Gregory Pease
Chief of Procurement Division

Date: February 13, 2017

ACKNOWLEDGE RECEIPT BY RETURN OF SIGNED COPY WITH PROPOSAL.

____________________________________
Proposer’s Signature

____________________________________
Title

____________________________________
Company Name

____________________________________
Date
QUESTIONS & ANSWERS:

Q1. Will you please confirm – at your earliest opportunity possible – that the City intends that we should address all 10 Subsections of the Evaluation Criteria (Attachment B – Evaluation Matrix) in only 5 pages?

A1. Yes, the Statement of Qualifications will be limited to 5 pages. However, Attachment A-1 which is included with this Addendum is to be used to address Criteria 10 on Attachment B - Volume of Local Government Work Within the Last Five Years. Attachment A-1 is to be included with the other forms in Section 3 of your response and will not be counted in the five page limitation.

Q2. Can you please clarify page counts? i.e. Does the Title Page and/or Cover Letter and/or Proof of Minimum Requirements count towards the 5-page Maximum?

A2. The five page maximum only applies to Criteria 1 thru 9 on Attachment B.

Q3. Is it acceptable to submit the Electronic Copies on USB instead of CD Rom?

A3. Yes. USBs can be substituted for the CD ROMs.
VOLUME OF LOCAL GOVERNMENT WORK
WITHIN THE LAST FIVE YEARS

Please list the original contract amount, plus total of any amendments in the year they were executed.

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